

CODE OF PROFESSIONAL ETHICS FOR TEACHERS

(AS PER UGC REGULATIONS NO.F. 3-1/2009 DT 30th JUNE, 2010) PUBLISHED IN THE GAZETTE OF INDIA

A teacher's job is to provide quality education to all students. He/ she has influence on the lives of the students. In the midst of their responsibilities, they are required to serve as strong role models and demonstrate ethical behavior while they interact with students, colleagues, parents and others. As such, a teacher should develop and follow a professional code of ethics which help his/her act in a professional and ethical manner all the time. Whoever adopts teaching as a profession assumes the obligation to conduct himself/herself in accordance with the ideal of profession. A teacher is constantly under the scrutiny of the students and the society at a large. Therefore every teacher should see that there is no incompatibility between his percepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals. The profession further requires that the teachers should be calm, patient and communicative by the temperament and amiable in disposition.

1. TEACHERS AND THEIR RESPONSIBILITIES

Teacher should

- Adhere to a responsible pattern of conduct and demeanour expected of them by the community
- Manage their private affairs in a manner consistent with the dignity of the profession
- Seek to make professional growth continuous through study and research.
- Express free and frank opinion by participation at professional meetings, seminars.
- Maintain active membership of professional organizations and strive to improve education and profession through them
- Perform their duties in the form of teaching tutorial, practical, seminar and research work conscientiously and with dedication.
- Co-operate and assist in carrying out functions relating to the educational responsibilities of the college and the university such as : assisting in apprising applications for admission, advising and counseling students as well as assisting the conduct of university and college examinations, including supervision, invigilation and evaluation.
- Participate in extension, co-curricular and extra-curricular activities including community service.



2. TEACHERS AND THE STUDENTS

Teacher should

- Respect the right and dignity of the student in expressing his/her opinion.
- Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare.
- Inculcate among them scientific outlook and respect for physical labour and ideals of democracy, patriotism and peace
- Make themselves available to the students even beyond their class hours and help and guide students without remuneration and rewards.
- Refrain from inciting students against other students, colleagues or administration.

3. TEACHERS AND COLLEAGUES

Teacher should

- Treat other members of the profession in the same manner as they themselves wish to be treated.
- Speak respectfully of other teachers and render whole hearted assistance for professional betterment
- Refrain from lodging unsubstantial allegations against colleagues to higher authorities
- Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavour.

4. TEACHERS AND AUTHORITIES

Teacher should

- Discharge their professional responsibilities according to the existing rules and adhere to procedures and methods consistent with their profession in initiating steps through their own institutional bodies and/or professional organizations for change of any such rule detrimental to the professional interest.
- Co-operate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand.
- Co-operate with authorities for the betterment of the institutions keeping in view the interest and in conformity with dignity of the profession.
- Should adhere to the conditions of contract.
- Refrain from availing themselves of leave except on unavoidable grounds and as far as practicable with prior intimation to the Principal, Vice Principal and HoDs, keeping in view their particular responsibility for completion of academic schedule.



5. TEACHERS AND NON- TEACHING STAFF

Teacher should

- Treat the non- teaching staff as colleagues and equal partners in a cooperative under in a cooperative undertaking.

6. TEACHERS AND GURDIANS

- Teachers should try to see through Teachers' bodies and organization, that institution maintains contact with the guardians, their students; send reports of their performance to the guardians in the meetings convened for the purpose of mutual exchange of ideas and for the benefit of the institution.



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9.06.14

Dr. K.P. Upadhyaya
Principal
Ledo College, Ledo College, Ledo
Ledo, Tinsukia, Assam

5. PATTERN OF EXAMINATION

Students of each Semester will be evaluated as per the following scheme.

☞ In – Semester (Internal Assessment)	–	20 marks
☞ End – Semester Examination	–	80 marks

The In-Semester division of marks will be in the pattern given below :-

→ 1 st & 2 nd Sessional Tests	–	10 marks (5 x 2)
→ Attendance	–	5 marks
→ Seminar / Group Discussion	–	5 marks
Total	=	20 marks

6. UNIFORM

The Uniform of the college must be decent.

BOYS : *Black trousers and light sky blue shirt*

GIRLS : *White Salwar Payjama and Joypuri print (Red) dupatta*

Or

Muga Mekhela, White Chadar with pink border and pink blouse.

7. COLLEGE RULES & REGULATIONS

The admitted students must abide by the college Rules and Regulations as laid down below. Violation of any rule of the college will incur a fine as mentioned.

7.1 PROPER UNIFORM

Students must come to the college in proper uniform during the classes and on other occasions. Indecent dress / Uniform is Strictly prohibited.

Note : Jeans pants (boys), Short salwar, Leggings (girls) are strictly prohibited.





7.2 LIBRARY RULES :

- ☞ Books lost, torn or defaced in any way will have to be replaced by the borrower or the present value of the book is to be paid.
- ☞ Lost Library Card will be replaced on payment of stipulated fees.

7.3 CLASS ROOM AND CAMPUS

- ☞ Students must keep the classroom and campus neat and clean.
- ☞ They should maintain decent behaviour inside the college campus.
- ☞ Consumption of **Gutkha, Alcohol, Tobacco** is strictly prohibited.
- ☞ Ragging is completely prohibited.
- ☞ Indiscipline inside the campus shall not be tolerated.
- ☞ Use of mobile phone is completely restricted.
- ☞ Attending all the college functions and meetings is mandatory.

**Using Mobile Phone
and Consuming
Gutkha / Tobacco
products and
Alcohol are not
allowed inside the
College Campus**

⚠ **Students who break the college rules will be penalised with the following amount of fine :-**

7.4 Fine Structure:

- | | |
|--|-------------|
| 1. For late payment | : Rs. 500/- |
| 2. For using Mobile Phone | : Rs. 500/- |
| 3. For consuming Gutkha / Tobacco products | : Rs. 500/- |
| 4. For breaking College Uniform | : Rs. 500/- |
| 5. For Non-Collegiate candidates | : Rs. 500/- |

8. THE COLLEGE STAFF

The College has highly qualified and dedicated teaching staff. The teachers have been rendering a devoted service for the all-round development of the students. The staff members are also engaged in various social activities as well as in Research activities for making the teaching-learning process more successful.

PRINCIPAL

Dr. Kripa Prasad Upadhyaya
M.A., M.Phil, Ph.D (Dib. University)

VICE-PRINCIPAL

Dr. Pabitra Gogoi
M.A., Ph.D (Dib. University)

TEACHING STAFF (DEPT. WISE)

Dept. of Assamese

Dr. Pabitra Gogoi, M.A., Ph.D
Rubi Sonowal, M.A. (NET)
Mridul Dohutia, M.A. (NET)

Dept. of English

Madhab Dayal Dutta, M.A., M.Phil
Arun Ghimire, M.A., M.Phil (NET & SLET)
Bornali Hazarika, M.A.

Dept. of Bengali

Dipannita Biswas, M.A. (part-time)

Dept. of Hindi

Neelam Dubey, M.A.

Dept. of Economics

Noble Kishore Buragohain, M.A., M.Phil (NET)
Latumoni Gogoi, M.A., M.Phil, M.Ed (NET)
Sonali Hazarika Bharali, M.A., M.Phil

Dept. of Philosophy

Mamata Devi, M.A.
Humnath Upadhyaya, M.A., B.Ed. (NET)

Dept. of Political Science

Pari Gogoi, M.A., M.Phil (NET & SLET)
Dr. Jiten Baruah, M.A., M.Phil, Ph.D
Subhash Basumatary, M.A., M.Phil.

Dept. of Education

Mitalee Gogoi, M.A., M.Phil (SLET)
Usha Rabha, M.A. B.Ed. (NET)

Dept. of Sociology

Prabirjyoti Borah, M.A., M.Phil
Krishna Das, M.A., M.Phil (NET)
Jahnabi Sarmah, M.A., M.Phil

Dept. of History

Minu Borah, M.A., M.Phil, B.Ed